

VERDANT FUND BUDGET TEMPLATE: ROUND 2	PROJECT TITLE:
--	-----------------------

The line items below are examples. You can change categories and numbers to fit your needs but you need to adjust anticipated income (if any), and total project budget. There is a column for in-kind (donated) expenses in addition to one for cash. If cash is not secured, explain at the bottom how your project will change if that doesn't come through. Expenses and income must balance. www.verdantfund.org.

****These suggested expense categories may or may not meet your needs. Please make any changes as needed.**

	Cash	In Kind	Total Budget
EXPENSES			
Artists			
Artist Fees (including you)			\$0.00
Travel			\$0.00
Housing			\$0.00
Per Diem			\$0.00
Subtotal Fees	\$0.00	\$0.00	\$0.00
Production + Public Component			
Materials and Supplies			\$0.00
Hired Labor			\$0.00
Equipment			\$0.00
Venue/Rental Fee			\$0.00

Contracted Services			\$0.00
Other (e.g., permits)			\$0.00
Subtotal Production	\$0.00	\$0.00	\$0.00
Marketing			
Printmatter (Posters, fliers, etc.)			\$0.00
Paid Advertising			\$0.00
Web and media			\$0.00
Documentation (printing, photo, video)			\$0.00
Subtotal Marketing	\$0.00	\$0.00	\$0.00
TOTAL EXPENSES	\$0.00	\$0.00	\$0.00
			Total Budget
INCOME			
VERDANT Fund grant			
Other grants			
Other cash donations			
In-Kind (goods/services)			\$0.00
Ticket Sales			
Merchandise Sales			

TOTAL INCOME		\$0.00

Do you want to tell us anything else about your budget?

[illegible]

Total Income should equal Total Expenses.